



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



January 11, 2024

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by at 5:36pm at the Main Station located at 9978 U.S. Highway 12, Randle, WA. 98377

FLAG SALUTE

opened the meeting with the flag salute.

PRESENT

Present: Commissioner Dawn Quintana, Commissioner John Pollman, Fire Chief Jeff Jaques, and Recording Secretary Avy Creighton, Layla John, and Don Palen

ADDITIONS/DELETIONS

- XX

Agenda Approval

On a motion made by Commissioner John Pollman and Commissioner Dawn Quintana “The January 2024 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Umpqua Account Approval

On a motion made by Commissioner John Pollman seconded by: Commissioner Dawn Quintana the “The January 2024 Expenditures per check #7343 through #7375 for a total of \$26,804.07 (GEN \$10,721.63 – EMS \$16,082.44) and Reimbursement Voucher to Umpqua Bank Account for a total of \$26,804.07 were approved as circulated.”

Commissioners’ comments:

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Dawn Quintana seconded by Commissioner John Pollman “The January 2024 Payroll Voucher in the amount of \$10247.92 (Gen \$4,099.05 & EMS \$6,148.87), for Reimbursement to Umpqua Bank Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Dawn Quintana seconded by Commissioner John Pollman “The Minutes for the Regular Meetings December 14th,2023 were not approved by the board of commissioners due to Commissioner Kenneth Lindh being absent at the January 2024 meeting.

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report –December 2023 TOTAL \$773,986.85**
 - Umpqua Bank Checking Acct \$26,143.06
- **EMS Account Receivable Billing Report \$42,981.37**

Correspondence: See attached list

CHIEF’S REPORT: See attached new reports added to chief report for what/who has been at calls/ training drill

- XX

UNFINISHED BUSINESS

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- Discussion of options for our new fire department going over pros and cons for the new buildings shape and how much space is needed for each section of it. Discussed blue prints

NEW BUSINESS.

- Layla new hire
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MOTION CARRIED UNANIMOUSLY

COMMISSIONER'S COMMENTS

- Recording secretary Avy Creightons official 2wk notice
- Layla John hired 1/11/2024

Commissioner xx

- Discussion of packs & cylinders for fire trucks
- Make a motion to approve new packs and cylinders from solace
- Discuss pay for new secretary position

With no further business to discuss, Commissioner John Pollman closed the meeting at 6:48 p.m. Next regular meeting will be held at the Main Station at 5:30 pm on February 8th, 2024.

NOT PRESENT AT THIS MEETING

Chairman Kenneth Lindh – Position #1

[Signature]
Commissioner John Pollman - Position #2

Commissioner Dawn Quintana – Position #3

[Signature]
Layla John , Recording Secretary

MARCH 18, 2024
Approval Date