



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



January 9, 2025

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Kenneth Lindh at 5:30pm at the Main Station located at 9978 U.S. Highway 12, Randle, WA. 98377

FLAG SALUTE

Opened the meeting with the flag salute.

PRESENT

Present: Chairman Kenneth Lindh, Commissioner Dawn Quintana, Fire Chief Jeff Jaques, Recording secretary Layla John, Hazelanna McMahan, Justin Claibourn and Don Palen.

ADDITIONS/DELETIONS

Surplus Packs

Agenda Approval

On a motion made by Chairman Kenneth Lindh and seconded by Commissioner Dawn Quintana, "The January 2025 Agenda was approved as circulated."

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Umpqua Account Approval

On a motion made by Commissioner Dawn Quintana, seconded by Chairman Kenneth Lindh, the "The January 2025 Expenditures per check #7713 through #7734 and four ACH payments for a total of \$15,758.99 (GEN \$4,727.70 – EMS \$11,031.29, Reimbursement Voucher to Umpqua Bank Account for a total of \$15,758.99 were approved as circulated.

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Chairman Kenneth Lindh seconded by Commissioner Dawn Quintana "The January 2025 Payroll Voucher in the amount of \$14,177.28 (Gen \$4,253.18 & EMS \$9,924.10), for Reimbursement to Umpqua Bank Account were approved as circulated."

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Dawn Quintana seconded by Chairman Kenneth Lindh "The Minutes for the Regular Meeting on December 12th were approved by the board of commissioners, as circulated."

MOTION CARRIED UNANIMOUSLY

SECRETARY'S REPORT

Financial report: Activity Report – November 2024 TOTAL \$646,738.07

○ Umpqua Bank Checking \$59,607.67

▪ **EMS Account Receivable Billing Report \$39,422.19**

Correspondence: December Treasurers report not received in time for January meeting.

CHIEF'S REPORT: See attached new reports added to chief report for what/who has been at calls/ training drill.

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UNFINISHED BUSINESS

- Volunteer appreciation dinner change date to May volunteer FF week
- Policy review reminder

NEW BUSINESS

- Chief Jeff Jaques retirement in June of 2025. Discussion regarding job posting and Layla write up draft to present to commissioners on Friday.
- Motion made by Chairman Kenneth Lindh to approve sick leave pay out \$.50/\$1 for Chief Jeff Jaques' accrued sick leave, seconded by Commissioner Dawn Quintana.
- Discussion regarding sending surplus packs to District 18. Motion made by Chairman Kenneth Lindh to donate packs to D18, seconded by Commissioner Dawn Quintana.

COMMISSIONER'S COMMENTS

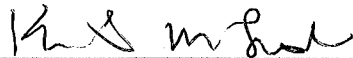
XX

Meeting continued to January 17th at 3:30PM to discuss and finalize Chief Job listing.

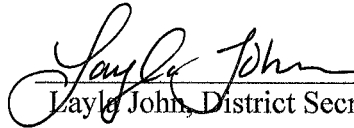
January 17th- A motion was made by Commissioner Dawn Quintana to approve the drafted Fire Chief job description and publishing, motion was seconded and approved by Chairman Kenneth Lindh.

Meeting adjourned at 4:30PM

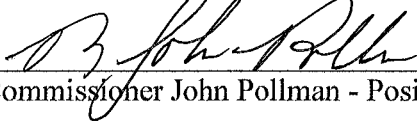
Next regular meeting will be held at the Main Station at 5:30 pm on February 13, 2025.



Chairman Kenneth Lindh - Position #1



Layla John, District Secretary



Commissioner John Pollman - Position #2

2/13/2025

Approval Date

Commissioner Dawn Quintana - Position #3