



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



December 14th, 2023

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by at 5:35pm at the Main Station located at 9978 U.S. Highway 12, Randle, WA. 98377

FLAG SALUTE

Chairmans Kenneth Lindh opened the meeting with the flag salute.

PRESENT

Present: Chairmans Kenneth Lindh , Commissioner Dawn Quintana, Fire Chief Jeff Jaques, and Recording Secretary Avy Creighton, John Pollman , Mary Pollman

ADDITIONS/DELETIONS

- xx

Agenda Approval

On a motion made by Chairman Kenneth Lindh and Commissioner Dawn Quintana “The December 2023 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Commissioner Kenneth Lindh seconded by: Commissioner Dawn Quintana the “The December 2023 Expenditures per check #7316 through #7342 for a total of \$14,205.94 (GEN \$5,632.88 – EMS \$8,523.56) and Reimbursement Voucher to Umpqua Bank Account for a total of \$14,205.94 were approved as circulated.”

Commissioners’ comments:

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Dawn Quinta seconded by Commissioner Kenneth Lindh “The December 14th, 2023 Payroll Voucher in the amount of \$12,115.79 (Gen \$4,846.32 & EMS \$7,269.47), for Reimbursement to Umpqua Bank Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Dawn Quintana seconded by Chairman Kenneth Lindh “The Minutes for the Regular Meetings November 9th,2023 were approved by the board of commissioners as circulated .”

Commissioner Kenneth Lindh suszie did collect all papers for meeting

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – November 2023 TOTAL** \$723,526.58
 - Umpqua Bank Checking Acct \$49,488.50
- **EMS Account Receivable Billing Report** \$1867.46
- **MVC Accounts Receivable Billing Report** \$2524.21z

Correspondence: See attached list

Volunteer payroll for 2023

CHIEF’S REPORT: See attached new reports added to chief report for what/who has been at calls/ training drill

- Ordered to new sign for building from Stewarts Signs
- Discussion of purchase SCBA cylinders – new or used, try and get prices – Chief Jeff Jaques look at prices -

UNFINISHED BUSINESS

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- o Discussion of options for our new fire department going over pros and cons for the new buildings shape and how much space is needed for each section of it. Discussed blue prints

NEW BUSINESS.

- Budget Signing
- Discussion of water system & water hours
- Commissioner Dawn Quintana makes a motion to give Fire Chief Jeff Jaques a 5% raise and seconded by Commissioner Kenneth Lindh.

*****Pause & Continuing meeting on Monday December 18th to go over applications**

12/18/2023 – 330pm: meeting start - Reviewing Applicants

- Schedule testing with 6 applicants with Amanda- District Secretary from Mossyrock Fire Department

Meeting adjourned at 12/18/23 4:23

MOTION CARRIED UNANIMOUSLY

COMMISSIONER’S COMMENTS

- Discussion of future levy’s, staffing options – Possibility of hired EMT positions, New chiefs, secretary, and discussion involving volunteers and employees.
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Commissioner xx

- Discussion of packs & cylinders for fire trucks
- Make a motion to approve new packs and cylinders from solace
- Discuss pay for new secretary position

With no further business to discuss, Chairman Kenneth Lindh closed the meeting at 4:23 p.m. Next regular meeting will be held at the Main Station at 5:30 pm on January 11th, 2024.

Chairman Kenneth Lindh – Position #1

Avy Creighton, Reporting Secretary

NOT PRESENT AT THIS MEETING

Approved & Signed 01.11.2024

Commissioner Dawn Quintana – Position #2

Approval Date

Commissioner Dawn Quintana – Position #3