



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



August 10, 2023

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by at 5:35pm at the Main Station located at 9978 U.S. Highway 12, Randle, WA. 98377

FLAG SALUTE

Chairmans Kenneth Lindh opened the meeting with the flag salute.

PRESENT

Present: Commissioner Frank Kittock, Commissioner Dawn Quintana, - over the phone, Fire Chief Jeff Jaques, and Recording Secretary Avy Creighton

ADDITIONS/DELETIONS

X

Agenda Approval

On a motion made by Commissioner Kenneth Lindh and Commissioner Frank Kittock “The August 2023 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Commissioner Frank Kittock seconded by: Commissioner Kenneth Lindh the “The August 2023 Expenditures per check #7135 through #7159 for a total of \$12,316.81 (GEN \$4,926.73 – EMS \$7,390.08) and Reimbursement Voucher to Umpqua Bank Account for a total of \$12,316.81 were approved as circulated.”

Commissioners’ comments:

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Kenneth Lindh seconded by Commissioner Frank Kittock, “The August 10th 2023 Payroll Voucher in the amount of \$16,067.15 (Gen \$6,426.86 & EMS \$9,640.29), for Reimbursement to Umpqua Bank Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Frank Kittock seconded by Commissioner Dawn Quintana “The Minutes for the Regular Meeting on July 13th, 2023 were tabled to be signed next meeting when Commissioner Dawn Quintana could be here to sign in person as well

Commissioner Kenneth Lindh suszie did collect all papers for meeting

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – August 2023 TOTAL \$658,757.79**
 - Umpqua Bank Checking Acct \$18,097.54
- **EMS Account Receivable Billing Report \$6,379.87**
- **MVC Accounts Receivable Billing Report \$2524.21**

Correspondence: See attached list

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CHIEF’S REPORT: See attached new reports added to chief report for what/who has been at calls/ training drill

- Fire Chief Jeff Jaques looking at station signs for by the road-need new station sign
Commissioner Dawn Quintana made a motion to get a nice sign outside as long as it is under \$30k plus property tax, seconded by Commissioner Frank Kittock

Approved & Signed - 9.14.2023

- Stewarts Signs seems like the most helpful & beneficial company to go with for this project

UNFINISHED BUSINESS

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- Discussion of options for our new fire department going over pros and cons, Fire Chief Jeff Jaques and Joni Linder looked at Mossyrock and Onalaska’s new buildings to see what they liked and disliked for future reference.
 - Discussion of the new buildings shape and how much space is needed for each section of it.
 - Going over scale drawings of building & room we must have and what we want for expansion on the new building.
- Discussion of having a committee for new building ideas for getting blueprints of building lay outs drawn up, and maybe bring the community in to get involved?
- Discussion of how many people should be on the committee, with 3-5 volunteers, 1-2 commissioners, and 1-2 contractors.
 - Discussion of Bill Lowe or Steve Roberts helping and giving input for new building, also speaking with Lance Nowland – outside knowledge
- Discussion of what we want for contract with road and plots, septic, power, & water
- Discussion of property & what we want to do insurance air lift /life flight discussion.
- Jeff has made a few calls to get started- need a site plan of what we want for new building set up to move forward at all & need a architect for that.

NEW BUSINESS.

- Mower to stay up at Cispus – Large riding mower – Smaller 0 turn hoping around \$4500 maybe find one on sale at the end of summer
 - Motion made by Commissioner Dawn Quintana and seconded by Commissioner Kenneth Lindh to stay under \$4500 to get mower

MOTION CARRIED UNANIMOUSLY

COMMISSIONER’S COMMENTS

- xx

Commissioner xx

- xx

CLOSURE OF THIS MEETING

With no further business to discuss, Chairman Kenneth Lindh closed the meeting at 6:19 p.m. Next regular meeting will be held at the Main Station at 5:30 pm on September 14th, 2023.

Chairman Kenneth Lindh – Position #1

Sy Creighton, Recording Secretary

Commissioner Dawn Quintana – Position #3

Approval Date

Approved & Signed - 9.14.2023

Commissioner Dawn Quintana – Position #3

Approved & Signed - 9.14.2023

NOT PRESENT AT THIS MEETING