



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



May 11th, 2023

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by at 5:30pm at the Main Station located at 9978 U.S. Highway 12, Randle, WA. 98377

FLAG SALUTE

Chairman Kenneth Lindh the meeting with the flag salute.

PRESENT

Present: Chairman Kenneth Lindh, Commissioner Frank Kittock, Fire Chief Jeff Jaques, and Recording Secretary Avy Creighton

ADDITIONS/DELETIONS

X

Agenda Approval

On a motion made by Commissioner Kenneth Lindh and Commissioner Frank Kittock “The May 2023 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Chairman Kenneth Lindh seconded by: Commissioner Frank Kittock with the “The April 2023 Expenditures per check #7099 through #7108 for a total of \$26,391.83 (GEN \$10,556.74 – EMS \$15,835.09) and Reimbursement Voucher to Umpqua Bank Account for a total of \$26,391.83 were approved as circulated.”

Commissioners’ comments:

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Frank Kittock seconded by Commissioner Ken Lindh “The May 2023 Payroll Voucher in the amount of \$12,501.80(Gen \$50,00.72 & EMS \$7,501.08), for Reimbursement to Umpqua Bank Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Frank Kittock seconded by Commissioner Ken Lindh “The Minutes for the Regular Meeting on April 12th, 2023 were approved by the board of commissioners as circulated...”

Commissioner Kenneth Lindh suszie did collect all papers for meeting

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – April 2023 TOTAL** \$676,884.15
 - Umpqua Bank Checking Acct \$2,216.74
- **EMS Account Receivable Billing Report** \$30,062.78
- **MVC Accounts Receivable Billing Report** \$2524.21

Correspondence: See attached list

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CHIEF’S REPORT: See attached new reports added to chief report for what/who has been at calls/ training drill

- County Radio Tech – coming in to install radio frequencies repeaters on rigs.
 - Commissioner Frank Kittock made a motion to install radio frequencies and purchase the necessities to do so, seconded by Commissioner Dawn Quintana

UNFINISHED BUSINESS

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- Discussion of options for our new fire department going over pros and cons, Fire Chief Jeff Jaques and Joni Linder looked at Mossyrock and Onalaska’s new buildings to see what they liked and disliked for future reference.
 - Discussion of the new buildings shape and how much space is needed for each section of it.
 - Going over scale drawings of building & room we must have and what we want for expansion on the new building.
- Discussion of having a committee for new building ideas for getting blueprints of building lay outs drawn up, and maybe bring the community in to get involved?
- Discussion of how many people should be on the committee, with 3-5 volunteers,1-2 commissioners, and 1-2 contractors.
 - Discussion of Bill Lowe or Steve Roberts helping and giving input for new building, also speaking with Lance Nowland – outside knowledge
- Discussion of what we want for contract with road and plots, septic, power, & water
- Discussion of property & what we want to do insurance air lift /life flight discussion
- Jeff has made a few calls to get started- need a site plan of what we want for new building set up to move forward at all & need a architect for that.

NEW BUSINESS.

- Get Commissioner Frank Kittock on list to re-enlist for the commissioner spot again – Cannot do until May 15-19th ---Secretary of State website– under tab of Elections.

MOTION CARRIED UNANIMOUSLY

COMMISSIONER’S COMMENTS

- On a motion made by Commissioner Kenneth Lindh, seconded by Commissioner Frank Kittock, “the District will vote to increase the insurances with option 2 from Nicholson”

Commissioner xx

- Fire Chief Jeff Jaques – Geta a work party put together to get clean up done at the property – Stewart Hall has volunteered to help with his excavator in the past?
 - On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock to set a budget to spend up to \$10,000 for getting the property cleared.

CLOSURE OF THIS MEETING

With no further business to discuss, Chairman Kenneth Lindh closed the meeting at 6:01 p.m. Next regular meeting will be held at the Main Station at 5:30 pm on June 8th, 2023.

Chairman Kenneth Lindh – Position #1

Avy Creighton, Recording Secretary

Commissioner Frank Kittock - Position #2

Approval Date

Not Present During this Meeting

Commissioner Dawn Quintana – Position #3