



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



July 12th, 2023

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by at 5:30pm at the Main Station located at 9978 U.S. Highway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Frank Kittock opened the meeting with the flag salute.

PRESENT

Present: Commissioner Frank Kittock, Commissioner Dawn Quintana, Fire Chief Jeff Jaques, and Recording Secretary Avy Creighton

ADDITIONS/DELETIONS

X

Agenda Approval

On a motion made by Commissioner Frank Kittock and Commissioner Dawn Quintana “The June 2023 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Commissioner Frank Kittock seconded by: Commissioner Dawn Quintana with the “The June 2023 Expenditures per check #7109 through #7134 for a total of \$8,453.25 (GEN \$3,381.30 – EMS \$5,071.95) and Reimbursement Voucher to Umpqua Bank Account for a total of \$8,453.25 were approved as circulated.”

Commissioners’ comments:

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Dawn seconded by Commissioner Frank Kittock “The June 8th 2023 Payroll Voucher in the amount of \$12,180.79 (Gen \$4,872.32 & EMS \$7,308.47), for Reimbursement to Umpqua Bank Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Frank Kittock seconded by Commissioner Dawn Quintana “The Minutes for the Regular Meeting on June 8th, 2023 will be approved by the board of commissioners after corrections are made..

Commissioner Kenneth Lindh suszie did collect all papers for meeting

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – June 2023 TOTAL** \$691,177.52
 - Umpqua Bank Checking Acct \$2,216.74
- **EMS Account Receivable Billing Report** \$30,062.78
- **MVC Accounts Receivable Billing Report** \$2524.21

Correspondence: See attached list

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CHIEF’S REPORT: See attached new reports added to chief report for what/who has been at calls/ training drill

- Fire Chief Jeff Jaques **LOOKING AT SIGNS FOR OUTSIDE BY THE ROAD** - need new station sign Commissioner Dawn Quintana made a motion to get a nice sign

Approved & Signed - 9.14.2023

outside as long as is under 30k plus property tax, seconded by Commissioner Frank Kittock

- County Radio Tech – coming in to install radio frequencies repeaters on rigs.
 - Commissioner Frank Kittock made a motion to install radio frequencies and purchase the necessities to do so, seconded by Commissioner Dawn Quintana

UNFINISHED BUSINESS

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- Discussion of options for our new fire department going over pros and cons, Fire Chief Jeff Jaques and Joni Linder looked at Mossyrock and Onalaska’s new buildings to see what they liked and disliked for future reference.
 - Discussion of the new buildings shape and how much space is needed for each section of it.
 - Going over scale drawings of building & room we must have and what we want for expansion on the new building.
- Discussion of having a committee for new building ideas for getting blueprints of building lay outs drawn up, and maybe bring the community in to get involved?
- Discussion of how many people should be on the committee, with 3-5 volunteers, 1-2 commissioners, and 1-2 contractors.
 - Discussion of Bill Lowe or Steve Roberts helping and giving input for new building, also speaking with Lance Nowland – outside knowledge
- Discussion of what we want for contract with road and plots, septic, power, & water
- Discussion of property & what we want to do insurance air lift /life flight discussion
- Fire Chief Jeff Jaques has made a few calls to get started- need a site plan of what we want for new building set up to move forward at all & need an architect for that.

NEW BUSINESS.

- xx

MOTION CARRIED UNANIMOUSLY

COMMISSIONER’S COMMENTS

- xx

Commissioner xx

- Fire Chief Jeff Jaques – Geta a work party put together to get clean up done at the property – Stewart Hall has volunteered to help with his excavator in the past
 - On a motion made by Commissioner Dawn Quintana and seconded by Commissioner Frank Kittock to set a budget to spend up to \$10,000 for getting the property cleared.

CLOSURE OF THIS MEETING

With no further business to discuss, Commissioner Frank Kittock closed the meeting at 5:59 p.m. Next regular meeting will be held at the Main Station at 5:30 pm on August 10th, 2023.

Not Present During this Meeting

Chairman Kenneth Lindh – Position #1 Avy Creighton Recording Secretary

Commissioner Frank Kittock – Position #2 Approval Date

Commissioner Dawn Quintana – Position #3

Approved & Signed - 9.14.2023