



# Randle Fire and EMS

Lewis County Fire Protection District #14

Serving the Randle & Cispus Valleys since 1963

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## **Job Opening: Fire Chief**

**Location:** Randle, Washington

**Department:** Lewis County Fire District #14 DBA- Randle Fire & EMS

## **Position Summary:**

Randle Fire and EMS is seeking a highly skilled and dedicated Fire Chief to lead and manage the Fire Department. The Fire Chief will oversee all aspects of the department's operations, ensuring the safety and well-being of the community through effective leadership, strategic planning, and emergency response management. This individual will be responsible for overseeing fire suppression, prevention, training, emergency medical services (EMS), and fire safety education programs. The Fire Chief reports to a three member, public elected, Board of Fire Commissioners.

## **About Randle Fire & EMS:**

Founded in 1962, Lewis County Fire District #14 – Randle Fire & EMS is a dedicated volunteer department, supported by a paid Fire Chief and District Secretary, located in the unincorporated community of Randle, WA. Serving approximately 2,200 residents across 105 square miles, we take pride in providing top-tier fire protection and emergency services to our rural community. As part of our operations, we are proud to be part of a county-wide mutual aid network and have automatic aid agreements with our neighboring districts, ensuring comprehensive coverage for the area.

With an annual operating budget of \$475,510 sourced from our General Fund and EMS levy, we are equipped to maintain and expand our services for the safety and well-being of our community.

In 2024 we have responded to a total of 343 calls for service with 194 transports for the year. Our department personnel include 11 active members- 1 Captain/Training Officer/AEMT, 4 Firefighter/EMTs, 1 Firefighter/AEMT, 3 Firefighters, 1 Support Services. Paid personnel consist of the Fire Chief/AEMT and District Secretary/EMT.

We invite you to be part of our impactful, close-knit team, working together to make a difference in our community!

## **Key Responsibilities:**

- Provide leadership, direction, and oversight to the Fire Department, including day-to-day operations, personnel management, and budget oversight.
- Develop and implement strategic plans, policies, and procedures to ensure the effective delivery of fire services and emergency response.
- Respond to major incidents and emergencies, and act as the lead in coordinating resources and personnel.
- Ensure compliance with all federal, state, and local fire codes and regulations.
- Develop and manage departmental budgets, including personnel, equipment, and training resources.



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- Foster a culture of teamwork, safety, and professional development within the department.
- Engage with community leaders, local organizations, and the public to promote fire safety education and build strong community relations.
- Oversee recruitment, training, and evaluation of department staff and volunteers, ensuring a high level of performance and readiness.
- Maintain effective communication with local government officials, neighboring Districts, and the public during emergencies.
- Maintain effective communication with the Districts elected Board of Commissioners.

## **Qualifications:**

- A Bachelors in Fire Science, Public Administration, or a related field (or equivalent experience) is desired.
- Minimum 3 years of experience in fire service leadership in a volunteer/majority volunteer department. Including at least 1 year in a Chief Officer role.
- Certified Firefighter I and II, Fire Officer I and II or higher preferred. Emergency Medical Technician (EMT) certification required, and ability to obtain Advanced Emergency Medical Technician (AEMT) certification within 2 years post hire date.
- Complete NIMS 700, 100, 200, 300, and 400 within 6 months post hire date.
- Strong knowledge of fire service operations, safety regulations, and emergency management practices.
- Excellent communication, problem-solving, and decision-making skills.
- Proven ability to lead and manage a diverse team and collaborate effectively with other agencies and departments.
- Demonstrate commitment to community engagement and fire prevention initiatives.
- Valid driver's license and a clean driving record.
- Must be able to relocate into District within 90 days of hire date if currently living out of District.

## **Compensation:**

\$70,000-\$78,000+ Based on Qualifications

## **Benefits:**

|                          |                              |
|--------------------------|------------------------------|
| Health insurance package | Paid vacation and sick leave |
| Retirement plan          | Company vehicle              |



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## **How to Apply:**

Interested candidates should submit a cover letter and resume to [Ljohn@randlefire.org](mailto:Ljohn@randlefire.org) no later than 4PM on February 27, 2025

This position is open until filled; first review of applications on February 28, 2025.

Randle Fire and EMS is an Equal Opportunity Employer.