



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



November 10, 2011

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:01pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Chief Jeff Jaques opened the meeting with the flag salute

PRESENT

Present: Commissioner John Pollman, Chairman Red Rogers, Chief Jeff Jaques, Commissioner Dale Woody, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

Signature page – LC Automatic Loan Payment June & December 2012

Agenda Approval

On a motion made by Commissioner John Pollman and seconded by Commissioner Dale Woody:

“The November Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Commissioner John Pollman and seconded by Commissioner Dale Woody:

“The November 2011 Expenditures per payment Vouchers 11001 through 11032 for a total of \$13,561.02 were approved as circulated.”

Commissioners’ comments: Dept of Enterprise (Gen Admin), and LC Imprest – point checks to volunteers-will have final number next week to submit to Lewis County Auditor

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Dale Woody and seconded by Commissioner John Pollman:

“The November 2011 Payroll in the amount of \$6,593.00 was approved as circulated.”

Commissioners’ comments: Commissioner John Pollman asked the difference between October and November’s payroll. October includes L & I, taxes, S.S. retirement, and, hours for seasonal personnel

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“The Minutes for the Budget & Regular Meeting dated October 13, 2011 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- Activity Report – October 2011
- EMS Reconcile Report - October 2011
- LC Fire Commissioner Assoc. – RSVP Nov 21
- WFCFA evaluation – distributed to Commissioner and Fire Chief
- Granted District Secretary Penny Owens funeral leave for Nov 22 (her grandfather)

Correspondence: See attached list

- Concerned citizens of Randle certified letter received by the three commissioners
- Chief Jeff Jaques constructed a letter in response to the above letter – the three Commissioners read and discussed the letter, then signed

CHIEF’S REPORT: See attached

- Letter to East Pierce Fire & Rescue, Bonney Lake, WA in request for a surplus vehicle, a 1990 Pierce Pumper to replace Engine 2
- AMR contract transfer beyond Morton – request board approval for Chief Jeff Jaques to sign this agreement - this will give the District better options of transporting patients
 - Per Chairman Red Rogers: with full agreement of the Commissioners, let the minutes show for Chief Jeff Jaques to sign the AMR contract with the District
- LC flu shots Dec 12 10am - location: Randle Fire Department-main station

UNFINISHED BUSINESS

Operation Guidelines - Nothing new to report.

- Policy # 9.04, 9.05, 8.01, 9.03, 5.02, 2.40 distributed to the Commissioners for approval at the December Board Meeting

NEW BUSINESS

Waiver authorization – Incident # 2011038 - DOS 3/2/2011 – patient deceased

On a motion made by Chairman Red Rogers and seconded by Commissioner John Pollman:

“To approve the waiver authorization for Incident # 2011038 in the amount of \$997.20

MOTION CARRIED UNANIMOUSLY

- Send the patient’s wife a condolence card and inform her the district waived the balance

LC Authorization Loan Payment for June and December 2012

- The three Commissioners agreed and signed the signature form which accompanies 2012 budget

COMMISSIONER’S COMMENTS

Mutual training with Glenoma - 3 options for volunteer from both districts to participate

- Essential Firefighter
- EMS

ADJOURNED

With no further business, Chairman Red Rogers adjourned the meeting at 8:25p.m.

Next meeting will be held at the Main Station at 7:00pm on December 8, 2011.

A.H. Rogers, Chairman – Position #3

Penny Owens, Recording Secretary

R. John Pollman, Commissioner – Position #1

Approval Date

Mike Woody, Commissioner – Position #2

Approved & Signed - December 8, 2011 Board Meeting