



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



November 10, 2010

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 7:04pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Chief Jeff Jaques opened the meeting with the flag salute

PRESENT

Present: Chairman Red Rogers, Commissioner Dale Woody, Commissioner John Pollman, Chief Jeff Jaques, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

none

Agenda Approval

On a motion made by Chairman Red Rogers and seconded by Commissioner John Pollman:

“The November 2010 agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Vouchers Approval

On a motion made by Commissioner John Pollman and seconded by Commissioner Dale Woody:

“The November 2010 expenditures per payment vouchers 11001 through 11027 for a total of \$10,475.30 were approved as circulated.”

Commissioners signed Voucher #11009 – L C Auditor Imprested – Volunteer Points - \$4,519.80

Commissioners signed Insurance Company refund – Unified Medical - \$116.41 – signed by Commissioner John Pollman

Commissioners’ comments: Assoc. of Public Comm., and Stanley Oil higher gas expense from EMS class transportation

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner John Pollman and seconded Chairman Red Rogers:

“The November 2010 payroll in the amount of \$6,361.00 was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Dale Woody and seconded by Chairman Red Rogers:

“The Minutes for the Regular Meeting dated October 14, 2010 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- Activity Report October 2010
- EMS Reconcile Report for October 2010
- Lewis County Fire Commissioners Association Meeting – Monday, Nov 15-Winlock Senior Center 6:30pm RSVP

Commissioners’ comments: good to see property tax dollars and EMS balance lower

Correspondence: See attached list

- Discussion of info from WFCA & WA Fire Chiefs – WAC 296-305

CHIEF’S REPORT: See attached

- Hazmat training class schedule for Nov 20

UNFINISHED BUSINESS

Operation Guidelines -

- Nothing new to report

Property on Falls Rd - Commissioner John Pollman

- Attorney is ready to communicate with the fire department to proceed forward
- Contact person Chief Jeff Jaques

EMS Levy – November 2, 2010

- LC Results - see attached
- Needed 60% to pass

Chairman Red Rogers called executive session to discuss pay raise for Penny Owens, District Secretary at 7:45pm for 10 minutes

Chairman Red Rogers reconvened the Regular Board Meeting in session on 7:55pm

Penny Owens, District Secretary – possible salary raise

- On a motion made by Chairman Red Rogers and seconded Commissioner Dale Woody:
- “\$1.00 an hour raise increase – currently \$1650 monthly/\$15.57hr - increase \$1756 monthly/\$16.57hr”
- Effective on the November 2010 payroll – note changes on payroll Time Sheet

MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

WFCA – Trusted Health Plan - Renewal

- 2011 WFCA Trusted Health Plan – increase for Chief Jeff Jaques - \$58.89 Commissioner John Pollman seconded by Commissioner Dale Woody
- On a motion made by Commissioner John Pollman and seconded Commissioner Dale Woody:
- “To sign the 2011 Employee Application Employee Benefit Program”

MOTION CARRIED UNANIMOUSLY

Surplus – Radios – Chief Jeff Jaques

- Older but usable - possible Glenoma Fire \$100 -3 radios
- Per Chairman Red Rogers “Let the minutes show 3 radios on surplus” - Commissioners agreed to surplus

Surplus – Computers – Chief Jeff Jaques

- old and tired - destroy the not worth anything
- Chief Jeff Jaques will destroy the hard drives

Billing for Motor Vehicle Collision – Cost Recovery

- Systems Design Northwest Inc.
- Charges based on current WA & OR state Wage & Equipment Rates for WA State Fire Services
- Systems Design charges – 10% of the amount collected from the insurance company

On a motion made by Chairman Red Rogers and seconded by Commissioner Dale Woody:

“Resolution 004-2010 Motor Vehicle Collision (MVC) Cost Reimbursement was signed”

COMMISSIONER’S COMMENTS

Emergency placement of vehicles need to have a plan if needed like for flood situations

ADJOURNED

With no further business, Chairman Red Rogers adjourned the meeting at 8:32pm

Next meeting will be held at the Main Station at 7:00pm on December 9, 2010

A.H. Rogers, Chairman – Position #3

Penny Owens, Recording Secretary

Signed & Approved - December 9, 2010 Board Meeting

John Pollman, Commissioner – Position #1

Approval Date

Dale Woody, Commissioner – Position #2