

**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**

JANUARY 12, 2009

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Red Rogers at 1:01pm at the Main Station located at 9978 U.S. Hwy. 12, Randle WA.

FLAG SALUTE

Chief Jeff Jaques opened the meeting with the flag salute.

PRESENT

Present: Chairman Red Rogers, Commissioner Dale Woody, Chief Jeff Jaques, District Secretary Penny Owens, former Commissioner Jim Bender, Hazelanna McMahan, and Frank Kittock. Chairman Red Rogers noted that Commissioner Pollman is absent because of scheduled knee surgery.

James Bender, Former Fire Commissioner

Chairman Red Rogers introduced our guest of honor Jim Bender and congratulated and thanked Mr. Bender on the time he was with Randle Fire Department. Mr. Bender said the honors and appreciation goes toward the volunteers. Chairman Rogers mentioned Mr. Bender was very influential in regards with department getting the new pumper. Mr. Bender thanked everyone and shook hands.

ADDITIONS/DELETIONS

SECRETARY'S REPORT

Approval of vouchers

Motion: Chairman Red Rogers made a motion to approve the 13th month 2008 expenditures per payment vouchers 13001 through 13028 for a total of \$10,092.14. Commissioner Dale Woody seconded the motion. Motion approved and carried.

Motion: Chairman Red Rogers made a motion to approve the January 2009 expenditures per payment vouchers 01001 through 01005 for a total of \$1,479.30. Commissioner Dale Woody seconded the motion. Motion approved and carried.

Approval of minutes

Motion: Chairman Red Rogers made a motion to approve the minutes of the regular meeting December 11, 2008. Commissioner Dale Woody seconded the motion. Motion approved and carried.

Payroll

Chairman Red Rogers commented to wait on payroll approval until after the discussion with Chief Jeff Jaques' pay raise.

Financial report: See Attached

District Secretary Penny Owens read through the Activity Report December 2008 and the EMS Reconcile Report for December 2008. The commissioners are still anxious to see the A/R balance to be lowered within the next few months.

SW WA Risk Management Group Agreement

Chairman Rogers and Commissioner Woody both read through and signed the agreement which needed to be faxed and mailed to Karen Miltenberger with Nicholson & Assoc.

CHIEF'S REPORT

No written report available because the department and the Chief are still unpacking and settling from the Randle Fire Department flood evacuation.

Chief Jeff Jaques stated we have had 216 called for 2008.

Gutters

Gutters will need to be replaced on the Randle Fire Building because the snow accumulation on the roof pulled the gutters down. He has a quote of approximately \$700. A little section of gutter will be needed at Cispus Fire Station also.

New 2009 Tender

Chief Jaques talked to Deep South Fire Truck earlier today, the pump has just arrived. The new tender still needs the pump mounted, painted and wiring. This could be another 6 weeks until pick-up.

Flood Predictions

Chief Jeff Jaques mentioned he is a little concerned of the over predictions of this last flood. He wants people to still be aware and concerned about the flood levels in this area.

Correspondence:

See attached list

District Secretary Penny Owens mention the letter dated January 5, 2009 from Brian Snure and Joseph Quinn on the Volunteer Compensation

WA Fire Administrative Support Annual Conference May 4 – 6 in Silverdale, WA.

District Secretary Penny Owens would like to attend this conference. She feels it would be beneficial to her position at Randle Fire & EMS. Chairman Red Rogers made the motion for the district to cover the cost of the conference, accommodations and mileage for District Secretary Penny to attend this conference in Silverdale. Commissioner Dale Woody seconded the motion. The motion approved and carried.

UNFINISHED BUSINESS

Operation Guidelines - Nothing new to report

Chief's Pay Raise - Much discussion of the offer Commissioner Pollman offered at the December 11, 2008 board meeting which was put on hold until this meeting. Chairman Red Rogers commented that it was important for the employer to pay all of the employee and family's medical and dental. Commissioner Woody agreed.

Commissioner Dale Woody made the motion adding \$4000 more annually to Commissioner Pollman's offer. This would be \$64,000 annual gross. The Randle Fire Department will pay all of Chief Jaques and his family's medical and dental of \$11,948 annual. Chief Jaques monthly will be \$4338.00. Commissioner Woody reminded Secretary Penny the December 2008 payroll will be retroactive to reflect Chief Jaques' pay raise. Chief Jaques will be reimbursed his portion of medical/dental of the January 2009 insurance that was deducted from his December 2008 payroll; this amount will be \$315.75. Chairman Red Rogers seconded the motion. The motion was approved and carried.

Payroll

Motion: Chairman Red Rogers made the motion to approve the January 2009 payroll, which includes Chief Jeff's Retroactive from December 2008 payroll in the full amount of \$6,030.00. Commissioner Dale Woody seconded the motion. Motion approved and carried.

NEW BUSINESS

Snow Plow

Chief Jaques has been pricing a snow plow blade for the Fire Department's use which would be used on the Dully. He's looking at one that's similar to the one at the forest service for approximately \$7,000, hydraulic down pressure, wireless remote. Chief Jaques is looking at the legality of also using it for the volunteer driveways. This would make it much easier for volunteer to respond to calls when their driveways are clear of snow. Commissioner Dale Woody made the motion to purchase this snow plow blade. Chairman Red Rogers seconded the motion. Motion approved and carried.

Chairman Red Rogers suggest that Secretary Penny send thank you note to Guy McMahan and Jim Ashe Construction for snow plowing the department's driveway.

Chairman position

Chairman Rogers asked Commissioner Dale Woody if he was interested in the Chairman position. Commissioner Woody stated he was not. Commissioner Red Rogers will remain the Chairman.

COMMISSIONER'S COMMENTS

EKG Transmittal System

Commissioner Woody discussed the possibility of getting a grant that will help in acquiring an EKG unit that will communicate and work with the Morton Hospital District; a system that all the hospital district fire departments can use. Chief Jeff commented that these systems are very expensive but if a grant would be available this might be beneficial. Hazelanna McMahan commented that special training is needed for

this type of system. She also stated that for Glenoma and Morton, this type of system possibility will not be needed.

Chief Jeff Jaques

Commissioner Dale Woody commented and wanted to pat Chief Jaques on the back for the great job on preparing for the flood. Preparation and evacuation of the fire department; along with the volunteer's participation and support in the community.

Randle RV Park

Commissioner Dale Woody commented his concern of Randle RV Park and the ability of getting fire trucks in and out of the RV park. He is also concerned with people being able to escape from a fire if the road was blocked by a vehicle. Chief Jaques said he will take a look at the situation.

PUBLIC COMMENT

Hazelanna McMahan suggested that she put together a DVD that will encourage recruiting community members to be interested in joining the fire department. This DVD would have department facts and figures, interviews of current members and how new people can help. Commissioner Dale Woody commented this was a great idea. He mentioned that Hazelanna and Chief Jeff would have to discuss all the legality of this process.

Jim Bender asked regarding local business lock boxes and if they have become workable between the fire department and business. Chief Jaques said the business community does not seem too interested.

Jim Bender also asked if maps and street directions seem to be accessible. Chief Jaques said they are using a book that gives great street by street directions. Electronic direction finds are available which would be much better.

ADJOURNED

With no further business, Chairman Red Rogers adjourned the meeting at 2:02p.m.

| | |
|--------------------------|-----------------------|
| _____ | _____ |
| A.H. Rogers, Chairman | Penny Owen, Secretary |
| _____ | _____ |
| John Poole, Treasurer | Approval Date |
| _____ | |
| Dale Woody, Commissioner | |

Signed & Approved - February 19, 2009 Board Meeting