

**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**

APRIL 10, 2008

FLAG SALUTE

Secretary Kelly opened the meeting with the flag salute.

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Rogers, at 7:05 p.m. at the Main Station located at 9978 U.S. Hwy. 12, Randle WA.

PRESENT

Chairman A. H. Rogers, Commissioner Dale Woody, Chief Jeff Jaques, Secretary Tonya Kelly and Eileen Scott.

ADDITIONS/DELETIONS

None

SECRETARY'S REPORT

Approval of vouchers

Motion: Commissioner Woody made a motion to approve the March 2008 expenditures as read and discussed, per payment vouchers 04001 through 04023 for a total of \$6,761.48. Chairman Rogers seconded the motion. Motion approved and carried.

Approval of minutes

Motion: Chairman Rogers made a motion to approve the minutes of the regular meeting March 14, 2008 after corrections were made. Commissioner Woody seconded the motion. Motion approved and carried.

Approval of payroll

Motion: Commissioner Woody made motion to approve the April 2008 payroll, in the amount of \$5,570.00. Chairman Rogers seconded the motion. Motion approved and carried.

Financial report: See Attached

Correspondence: See Attached

Received: See Attached

Discussed: WA State Auditors – Taxation of Volunteer Firefighters

After reading over the material provided there was a discussion on how our department would proceed with our point's system reimbursement program. The information provided by the Auditors office says we must begin withholding taxes from our yearly payments to the volunteers unless we change the points system and do an actual

reimbursement of expenses which must be verified by receipts. Our attorney informed Chief Jaques that we are allowed to give our volunteer's \$300 a year untaxable and reimburse them for their mileage as well. Chief Jaques will present the few options that are available to the volunteer's and let them decide which one best suits them.

CHIEF'S REPORT

See attached.

Chief Jaques talked with the board about filling the summer position that we budgeted for. He felt May 1, 2008 would be a good time to start working on the projects he had in mind. He has talked to volunteer Rhea Nelson about filling the position and she is interested in working for the department at minimum wage.

UNFINISHED BUSINESS

Operating Guidelines

Nothing new to report.

Heat Pump

The Board of Commissioners reviewed the Heat Pump estimates and discussed the different options available. The Commissioners were in agreement that we should purchase the most energy efficient pump and that in our area propane back up would be good to have.

Motion: Commissioner Woody made a motion to purchase the duel fuel heat pump (4DCY4060A1120A) for an estimated amount of \$8,942.33 from Robbin's Heating & Cooling. The motion included giving Chief Jaques the authority to make any additional purchases or changes that he feels are necessary to complete this purchase. Red Rogers seconded the motion. Motion approved and carried.

Tank Truck Grant

Chief Jaques is still working on bid proposals.

NEW BUSINESS

Notebook

Chief Jaques asked the board for approval to purchase a new notebook computer for Aid Car A14. The current computer in the Aid Car is outdated and in desperate need for updating. Chief Jaques estimates the cost to update this computer would be between \$2,500 and \$3,000. He will use the \$1,500 grant money the department will be receiving soon and the department will need to pick up the remained of the price.

Motion: Commissioner Woody made a motion that we update the computer system in A14 and use the grant funds to help cover the cost. Chairman Rogers seconded the motion. Motion approved and carried.

COMMISSIONER'S COMMENTS

Commissioner Woody asked about our numerous telephone bills. After discussing what each bill is for Chief Jaques informed the board that the cellular telephones in most of our vehicles are Analog telephones so we need to be thinking about updating these telephones since Analog service will be done away with at the end of this year.

PUBLIC COMMENT

None

ADJOURNED

With no further business, Chairman Rogers adjourned the meeting at 7:57 p.m.

A.H. Rogers, Chairman

Tonya Kelly, District Secretary

John Pollman, Commissioner

Approval Date

Dale Woody, Commissioner