

**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**

OCTOBER 11, 2007

FLAG SALUTE

Chief Jaques opened the meeting with the flag salute.

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Rogers, at 8:00 a.m. at the Main Station located at 9978 U.S. Hwy. 12, Randle WA.

PRESENT

Chairman A. H. Rogers, Commissioner John Pollman, Chief Jeff Jaques, Secretary Tonya Kelly.

ADDITIONS/DELETIONS

Nicholson Insurance Renewal

The S WA Risk Management met on October 1st and voted to renew the insurance coverage with Nicholson Insurance. No one from our district was able to make it to the meeting but after a brief discussion John made a motion that we continue our coverage with them for another year. Chairman Rogers seconded the motion.

SECRETARY'S REPORT

Approval of vouchers

Motion: Commissioner Pollman made a motion to approve the September 2007 expenditures as read and discussed, per payment vouchers 0710001 through 0710026 for a total of \$9,004.80. Chairman Rogers seconded the motion. Motion approved and carried.

Approval of minutes

Motion: Commissioner Pollman made a motion to approve the minutes of the regular meeting September 12, 2007 as read. Commissioner Pollman seconded the motion. Motion approved and carried.

Approval of payroll

Motion: Commissioner Pollman made motion to approve the October 2007 payroll, in the amount of \$5,480.00. Chairman Rogers seconded the motion. Motion approved and carried.

Financial report: See Attached
Correspondence: See Attached
Received: See Attached
Discussed: None

CHIEF'S REPORT

See attached.

Jeff also mentioned that the department was sending the four new volunteers to EMT training and the department will be paying for the books, tuition and providing a ride to Morton for them. It will be approximately \$270.00 per person.

Jeff is planning on talking to Marty Fortin from the Cispus Center about staging an ambulance at the Center hooked up to power in case of an emergency. We have three bays at Station #2 and they are being occupied.

UNFINISHED BUSINESS

Operating guidelines

Jeff submitted copies of the guidelines to the commissioners prior to the meeting for a chance to review them. Jeff then highlighted a few areas that may be different than our previous policy such as each volunteer being required to have a physical before becoming a member. Currently we will be reimbursed \$100 for those by the state. He also stated that according to state policy we are to be testing our volunteers with their breathing apparatus every year and having those test results reviewed by a physician.

Motion: Chairman Rogers made a motion to accept the operating guidelines as they were presented. Commissioner Pollman seconded that motion. Motion approved and carried.

Metal Carport

Jeff did some checking and again found that to purchase a metal carport to park the Chief's department vehicle under would be approximately \$1,000.00. He was checking into getting a discount on it for the Fire Dept. He requested approval to purchase the carport for the department and for it to be used at his home with the understanding that it is department property.

Motion: Chairman Rogers made a motion to authorize the Chief to purchase a carport for approximately \$1,000.00. Commissioner Pollman seconded the motion. Motion approved and carried.

NEW BUSINESS

Systems Design Contract

The Department received a renewal letter from Systems Design. There was a discussion on the amount of monies owed the department but it is the belief of the Secretary that this is due to the changes in staff and our billing procedures.

Motion: Chairman Rogers made a motion to approve the renewal of our contract with System's Design for at least one more year. Commissioner Pollman seconded the motion. Motion approved and carried.

Digital Camera

Chief Jaques requested the department purchase one high quality camera for taking pictures of accidents and fire incidents where a good quality camera good be very important. We currently have automatic focus and point and shoot quality cameras. The camera’s that he is interested in purchasing costs between \$500-\$600 dollars.

Motion: Commissioner Pollman made a motion that we approve the purchase of one camera in that price range. Chairman Rogers seconded the motion. Motion carried and approved.

COMMISSIONER’S COMMENTS

Commissioner Pollman asked if anyone had gotten an update on Commissioner Woody who is hospitalized. There was a discussion on his condition and a discussion on when he would be returning home.

PUBLIC COMMENT

None

ADJOURNED

With no further business, Chairman Rogers adjourned the meeting at 8:47 a.m.

A.H. Rogers, Chairman

Tonya Kelly, District Secretary

John Pollman, Commissioner

Approval Date

Dale Woody, Commissioner