

**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**

JUNE 14, 2007

FLAG SALUTE

Chairman Rogers opened the meeting with the flag salute.

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman Rogers, at 7:06 p.m. at the Main Station located at 9978 US Hwy 12, Randle WA.

PRESENT

Commissioner John Pollman, Chairman A. H. Rogers, Commissioner Dale Woody, Chief Jeff Jaques, Secretary Tonya Kelly, Ralph Johnson, Don Ashe.

ADDITIONS/DELETIONS

Computer Upgrade

Jeff asked to board to approve the purchase of a new computer to replace the out of date one that is currently in the Radio room. He has done research on the purchase of a new computer and it is approximately \$773.00. There was a discussion that Jeff would move the computer that is currently in his office to the radio room and he would use the new computer. He also suggested that we try and keep our computer systems on a rotation program so that we do not find ourselves with out of date equipment.

Motions: Chairman Rogers made a motion that the district approves the purchase of a new computer. Commissioner Pollman seconded the motion. All were in favor. Motion approved and carried.

SECRETARY'S REPORT

Approval of vouchers

Motion: Chairman Rogers made a motion to approve the May 2007 expenditures as read and discussed, per payment vouchers 0706001 through 0706033 for a total of \$8,750.71. Commissioner Pollman seconded the motion. Motion approved and carried.

Approval of minutes

Motion: Commissioner Pollman made a motion to approve the minutes of the regular meeting, May 10, 2007 as read. Commissioner Woody seconded the motion. Motion approved and carried.

Approval of payroll

Motion: Commissioner Pollman made motion to approve the June 2007 payroll, in the amount of \$4,240.00. Chairman Rogers seconded the motion. Motion approved and carried.

Financial report: See Attached

Correspondence: See Attached

Received: See Attached

Discussed: None

CHIEF'S REPORT

Chief Jaques reported that the Sheriff's office has moved to Packwood. In order to use the current building we will have to raise the building but we may be able to get a permit to use the building as a storage facility. The Sheriff's office also wanted to know about leaving some of there equipment in the gated area for storage. Jeff suggested that may be able to use the building for a practice burn if we are not able to get the necessary permits to use it as it sits.

UNFINISHED BUSINESS

Operating guidelines

Work on the guidelines is ongoing.

NEW BUSINESS

Foam Unit

Chief Jaques spoke with the board about the Title III Grant in the amount of \$7,833.00. Since we submitted the grant request and the time that it took to get approval the prices for the slip-in foam unit has went up a considerable amount. Jeff has received current bids to purchase the air foam unit and after reviewing the bids it appears we will need to approve an additional \$889.63 dollars to purchase the unit. This unit will be put on the older Chevy and staged out on the far end of the district for a quicker response time.

Motion: Commissioner Pollman made a motion the district approve the additional monies need to purchase the 60 gallon foam unit. Chairman Rogers seconded the motion. All were in favor. Motion approved and carried.

Dental Insurance

Commissioner Woody suggested that the board consider offering dental insurance. The insurance for each employee would be approximately \$50.00 a month. He suggested the district cover the employee and the employee's could pay the premiums to cover there families if they so choose. Commissioner Pollman suggested that the dental insurance issue be discussed with the salary discussions.

Salaries

Commissioner Woody suggested that the commissioners review the wages of both the chief and the secretary. The commissioners were given a copy of wage comparisons for Chief positions from comparable departments within our county for review. Dale suggested that we request the same comparison for the secretary position. John suggested

we put the issue off till the July meeting and give them a chance to review the information they recieved. Commissioner Pollman asked to see the ending balance for the department for the past six years and that Secretary Kelly provides this information to him ASAP. He feels that the department needs to keep 15-20% as slush fund at the end of every year for unforeseen issues.

COMMISSIONER’S COMMENT

Chairman Rogers mentioned that he would like to see some progress being made on the operating guidelines that have been in the works for several years.

Commissioner Pollman questioned whether or not the EMS program was self sufficient. Jeff does not feel that it is. The EMS portion is supported by the fire budget. The Chief told the board we could do like some other departments in the county and run an EMS Levy and continue to charge the public for services.

PUBLIC COMMENT

None

ADJOURNED

With no further business, Chairman Rogers adjourned the meeting at 7:52 p.m.

A.H. Rogers, Chairman

Tonya Kelly, District Secretary

John Pollman, Commissioner

Approval Date

Dale Woody, Commissioner