

**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14  
BOARD OF COMMISSIONERS  
REGULAR MEETING**

**AUGUST 9, 2007**

**FLAG SALUTE**

Chief Jaques opened the meeting with the flag salute.

**CALL TO ORDER**

The regular meeting of the Board of Commissioners was called to order by Chairman Rogers, at 7:00 p.m. at the Main Station located at 9978 U.S. Hwy. 12, Randle WA.

**PRESENT**

Chairman A. H. Rogers, Commissioner Dale Woody, Commissioner John Pollman, Chief Jeff Jaques, Secretary Tonya Kelly.

**ADDITIONS/DELETIONS**

None

**SECRETARY'S REPORT**

**Approval of vouchers**

Secretary Kelly requested an amendment to last months voucher transmittals to increase voucher #0707003 in the amount of \$7,833.00. We received and deposited the Title III grant funds instead of the county forwarding them to Bill's Hydraulic Repair so we now need to pay the remaining balance.

**Motion:** Chairman Rogers made a motion to approve the June 2007 voucher # 0707003 in the amount of \$9,154.23 for a total of \$15,057.20 for June's expenditures. Commissioner Pollman seconded the motion. Motion approved and carried.

**Motion:** Chairman Rogers made a motion to approve the July 2007 expenditures as read and discussed, per payment vouchers 0708001 through 0708017 for a total of \$3,467.16. Commissioner Pollman seconded the motion. Motion approved and carried.

**Approval of minutes**

**Motion:** Chairman Rogers made a motion to approve the minutes for the regular meeting, July 12, 2007 as read as well as the minutes from the special meetings held on July 23, 2007 and July 31, 2007. Commissioner Pollman seconded the motion. Motion approved and carried.

**Approval of payroll**

**Motion:** Chairman Rogers made motion to approve the August 2007 payroll, in the amount of \$5,280.00. Commissioner Pollman seconded the motion. Motion approved and carried.

**Financial report:** See Attached

**Correspondence:** See Attached

**Received:** See Attached

**Discussed:** There was a discussion on the email that was received from System's Design with regards to the increase in our outstanding balance. Secretary Kelly believes that the increase in outstanding debt may also have to do with the fact that we have not turned over as many accounts to collections as we have historically done. As of this date in 2006 we had turned over double the accounts as we have this year. The accounts that are currently over 120 days past due that we are keeping in house are either slow to pay insurance claims or accounts that we are receiving small monthly payments on.

Commissioner Woody emailed a request earlier in the week for some information on what percentage of our transports are non-payers and what percentage of our invoices are paid by Medicare and Medicaid. Secretary Kelly looked at the 2006 records and found that 14% of our transports were non-payers and that Medicare pays approximately 60% and Medicaid only pays 30% on the invoices we bill them for.

#### **CHIEF'S REPORT**

See attached.

Chief Jaques submitted the 2007 Title III grant application to purchase a 3,000 gallon tender. Commissioner Pollman questioned whether or not this would be enough to bring our insurance rating up so we would qualify for tanker credit. Jeff does not believe this alone will bring it up but he will be trying again by next summer to get that rating increased.

#### **UNFINISHED BUSINESS**

##### **Operating guidelines**

Jeff reported that he and Joni will be getting together and hope to get some more work done on the guidelines in the next few weeks.

#### **NEW BUSINESS**

##### **Charity Care Request**

The department received a Charity Care Request from a 54 yr old female that was transported in Feb. 2007. After reviewing her application and a brief discussion the board took action by reducing her remaining balance by one half. In response they asked Secretary Kelly to inform her that their only request in return is that she continues to make monthly payments on the account until the balance is paid in full.

#### **COMMISSIONER'S COMMENTS**

Chairman Rogers asked if there were any plans for fire prevention week in Oct. Jeff told him that with the lack of volunteer involvement in the last few years we have not been able to do as many community activities as we had in the past. However, with our newest member Jeff is hoping that we once again will be able to step up our involvement

with the school and any other community project that may come up through out the year. Packwood Dept. held a fire safety expo at their department for the school in June and we were able to lend our support to them and in turn we received recognition for assisting.

**PUBLIC COMMENT**

None

**ADJOURNED**

With no further business, Chairman Rogers adjourned the meeting at 7:50 p.m.

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A.H. Rogers, Chairman

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Tonya Kelly, District Secretary

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John Pollman, Commissioner

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Approval Date

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Dale Woody, Commissioner