

**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14  
BOARD OF COMMISSIONERS  
REGULAR MEETING**

**APRIL 12, 2007**

**FLAG SALUTE**

Chief Jeff Jaques opened the meeting with the flag salute.

**CALL TO ORDER**

The regular meeting of the Board of Commissioners was called to order by Commissioner A. H. Rogers, at 7:06 p.m. at the Main Station located at 9978 US Hwy 12, Randle WA.

**PRESENT**

Chairman A. H. Rogers, Commissioner Dale Woody, Chief Jeff Jaques, Secretary Tonya Kelly, Eileen Scott, Lynn Scott, Ralph Johnson

**ADDITIONS/DELETIONS**

None

**SECRETARY'S REPORT**

**Approval of vouchers**

*Motion:* Chairman Rogers made a motion to approve the March 2007 expenditures as read and discussed, per payment vouchers 0704001 through 0704020 for a total of \$9,541.33. Commissioner Woody seconded the motion. Motion approved and carried.

**Approval of minutes**

*Motion:* Chairman Rogers made a motion to approve the minutes of the regular meeting, March 8, 2007 as read. Commissioner Woody seconded the motion. Motion approved and carried.

**Approval of payroll**

*Motion:* Chairman Rogers made motion to approve the April 2007 payroll, in the amount of \$4,240.00. Commissioner Woody seconded the motion. Motion approved and carried.

**Financial report:** See Attached

**Correspondence:** See Attached

**Received:** See Attached

**Discussed:** None

## **CHIEF'S REPORT**

Jeff informed the board that a sawcutting company was working in our area this month and he had them come over and do the sawcutting in the concrete that we needed done. Since they were already here it was cost efficient to have them do it while they were already in the area.

In the future with the Homeland Security Regulations we will be required to purchase digital walkie talkies so that service will not be interrupted on open airwaves. The airwaves will be licensed for law enforcement and emergency responders. They are also requiring that each agency be self sufficient for up to 72 hours in the case of an emergency.

## **UNFINISHED BUSINESS**

### **Operating guidelines**

Work on the guidelines is ongoing.

## **NEW BUSINESS**

### **Billing**

Jeff informed the board that Systems Design NW had asked us to consider changing our current billing procedures of billing a base rate and then adding onto the price by the individual supplies that we use. Currently most departments have a higher base rate and it is enough to cover any supply costs that may arise for that call. Jeff proposed to the board that we increase our base rate for BLS from \$450 to \$475 our ILS from \$550.00 to \$625.00 and ALS2 from \$550.00 to \$750.00 and do away with billing each individual supply. This will simplify the billing process and keep us more in line with other departments. After a discussion Chairman Rogers made a motion that the board approves the changes as requested.

**Motion:** Chairman Rogers made a motion that the board accepts the changes proposed to the billing rates. Commissioner Woody seconded the motion. All were in favor. Motion approved and carried.

Secretary Kelly asked the board to consider a financial assistance program. It would include an application process for patients to fill out to assist those who fall below the Federal Poverty Guidelines. **Resolution # 002-07** was read through and discussed.

**Motion:** Chairman Rogers made a motion that the board accepts **Resolution #002-07** as read. Commissioner Woody seconded the motion. All were in favor. Motion approved and carried.

**Resolution #003-07** was also presented to the board. This resolution simple puts our current billing procedures in writing and clarifies when and what accounts are to be turned over to Fairway Collections for the collection process.

**Motion:** Chairman Rogers made a motion that the board accepts **Resolution #003-07** as read. Commissioner Woody seconded the motion. All were in favor. Motion approved and carried.

**Lawn Mower**

Chief Jaques informed the board that the old mower needs to be replaced. They have repaired it several times and it is not working again this year. He suggested they purchase a new mower and if it is possible to get the current one in a working state that we move it up to the Fire Station at Cispus. There was a discussion on make and models and determined it be left up to Chief Jaques.

*Motion:* Chairman Rogers made a motion that the district purchases a new riding lawn mower on the Visa card as soon as there was credit available. Commissioner Woody seconded the motion. All were in favor. Motion approved and carried.

**Siren Box**

Chief Jaques asked the board to consider purchasing a new siren box for the Chiefs vehicle. The current console is not big enough to properly house all the necessary wiring in one console. And there is going to be a need for more room in the near future. Chief Jaques informed them that the units he had researched cost approximately \$850.00.

*Motion:* Chairman Rogers made a motion the district approve the purchase of a new siren box. Commissioner Woody seconded the motion. All were in favor. Motion approved and carried.

**COMMISSIONER’S COMMENT**

Chairman Rogers stated that he would like the district to start work on recruiting new members to the department.

Dale suggested that we start a monthly blurb in the Shopper. Giving the community a brief update on what has been happening in the district and the number of calls we went on in the previous month and etc.

**PUBLIC COMMENT**

None

**ADJOURNED**

With no further business, Chairman Rogers adjourned the meeting at 8:00 p.m.

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A.H. Rogers, Chairman

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Tonya Kelly, District Secretary

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John Pollman, Commissioner

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Approval Date

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Dale Woody, Commissioner